## RESOLUTION 2010-64 RESCINDED 10-28-13

## Resolution 2010 - 64

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, AMENDING THE OUTSIDE EMPLOYMENT PROVISIONS IN THE COUNTY'S PERSONNEL POLICIES AND PROCEDURES.

WHEREAS, in 1996 the Nassau County Board of County Commissioners approved and adopted the Nassau County Personnel Policies and Procedures; a copy of which is distributed to each employee hired by Nassau County, Florida; and

WHEREAS, the Personnel Policies and Procedures has been a significant feature for personnel administration for Nassau County; and

WHEREAS, the Personnel Policies and Procedures has been amended by the Board of County Commissioners, from time to time; and

WHEREAS, the County Coordinator has requested change to the section regarding Outside Employment.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners, Nassau County, Florida, duly assembled in open session this <u>10th</u> day of <u>March</u>, 2010, does hereby approve said changes attached hereto; and be it further resolved, copies of these changes shall be provided to all employees no later than March 31, 2010.

BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA

MICHAEL H. BOYLE

Its: Chairman

Attest as to

Chair's signature

JOHN A. CRAWFORD Its: Ex-Officio Clerk

EBC 3/10/10

Approved as to form by the Nassau County Attorney:

DAVID A. HALLMAN

## **OUTSIDE EMPLOYMENT**

What County personnel do off duty is usually a matter of personal business. However, before accepting any outside employment, you are required to receive obtain written permission from the Department Head, if a Department Head, the County Manager. This written permission, if granted, will become part of your personnel file. Department heads are prohibited from accepting outside employment. Also, the County will not consider appointing and/or hiring anyone who already has a full time job and plans to centinue working in that job.

Your supervisor will want to make sure that the Outside job employment is not cannot be in violation of the County's policies or the State's conflict of interest law. Your immediate supervisor will also consider whether or not the outside employment will affect or restrict impact your availability for work; reduce your efficiency on the job, or otherwise adversely affect County operations. Receiving compensation from the County for time the employee is working at an outside job is strictly prohibited.

Employees holding other positions cannot solicit, advertise, or take calls concerning their other employment during County working hours.

Employees sustaining injuries while engaged in outside employment are ineligible to receive benefits under the County's Workers' Compensation as a result of an injury or disability from the outside employment.

County equipment, facilities, or property cannot be used by employees for outside employment nor for travel to such employment.

Such employment shall not cause an employee to be late to work or leave early. If there is a necessity for overtime, the employee must be available.